



## Wire Management Scope Of Work

We perform new installations, as well as wire management on systems that have been previously installed. Each center's service varies slightly depending on brand, age and layout of console furniture.

CCS works with your IT Staff for preference on where you would like which system placed visually. Example: Viper, Phone, Radio, CAD, etc. We will then perform the following:

**Labeling:** CCS will use colored electrical tape, to color code each system. Example: all wires that go to viper will be colored red, CAD wires will be colored blue, etc. If there is more than one monitor on a system, we will color code and number each of those cables.

On existing wire management we will locate, color code and number the start and end point of every wire that is being used. All wires will then be removed, sorted and re-installed. Unused wires found will be coiled for you to dispose of or re-use.

**Running/Securing Wires:** CCS will run wires and sparingly use Velcro straps to secure wires to one another. We will use small and medium C clips to fasten to the underside of the work surface to keep the wires secure and reduce the risk of unplugging. Monitors wires are secured to minimize appearance from the worksurface. We bundle wires above the surface by wrapping them in lightweight mesh wrap for clean aesthetics.

**Extension/Full-Movement:** CCS will extend workstations to their MAXIMUM heights when running the wires. Once wiring is complete you will have full range of movement (sit to stand) without the fear of unplugging wires.

**Testing:** CCS will test the console desk for full movement to ensure that wires are free from potential hazards.

**Charting:** CCS will transfer all the colors and numbers to a master chart. Positions with different systems will have a separate chart. This chart will be presented to you upon completion of the service.